



Bring Your Back Office To the Forefront.

A lot goes on behind the scenes to keep your operation moving. But we know that things sometimes slip through the cracks. You've got to make sure that oil changes happen on time. You're keeping track of your service dogs' vaccinations. Shuffling paper purchase requests. And don't even mention the policy manual that rides around unread in the trunk of your patrol cars. All these details may seem small, but they're more than necessary. They're critical.

Dashboard	
My Messages View Messages	
No New Messages	
Web Links	
Weather	
Policy Manual Sections Needing Review View Policy Manual	
Policy Manual - Corrections	
Chapter 1: Section 2 - Conduct of Employees	12/29/17
Chapter 1: Section 1 - Organization of the Division of Jail	12/30/17
Training Nearing Expiration View Training Log	
Course / Trainee	Expires
FA-100 - Firearms - Handgun Qualification - A3 - Butler, Amanda	12/29/17
<small>(Does not include already expired training records.)</small>	
Fleet Vehicles Needing Service View Fleet Management	
A1	Oil Change -4999 miles
A2	Oil Change -242 miles

The Same System Means Easy Access.

Zuercher Administration gives you an efficient way to keep track of all of the things that keep your office, facility, and people running. Much more goes on behind the scenes than most people realize. You have to have stay on top of fleet management, equipment, inventory, policy manuals, and even K-9 unit records.

Instead of tracking everything with separate systems, use the seamless software that you already use every day. Save time. Avoid putting off tasks. You're more like to check update the policy manual if you're already logged in reviewing purchase requisitions. Bringing it all together only makes sense.

Keep Track. Keep It Together.

Keep detailed records on every piece of equipment: serial number, value, assignment, location. Even use barcode labels to quickly identify or reassign items. Know which vehicle is assigned to which officer and when it needs to go in for a tire rotation. Track your inventory down to every bottle of bleach, round

of ammunition, or ream of paper. Log veterinary appointments for your service dogs and document every search, sniff, and deployment. It's all accessible. Integrated with the records system you already use.

A Smoother Operation.

Configure **Zuercher Administration** to follow your procedures. Set frequencies for services for your fleet. Each employee's dashboard can be set up to display at-a-glance data and a reminder of the details critical to their work. You choose what data is important for each user to see each and every time they log in.

Set up custom dashboard parts that link directly to records or automatic recurring e-mails to let the right people know when purchase requests are waiting for approval. To tip off the person ordering your supplies that inventory items have fallen below acceptable levels. To calculate fuel efficiency levels on all of your vehicles. That person will know to handle things before they become a headache. In advance. So you don't have to scramble.

Where You Need It -- As You Need It.

Access key functions in your patrol car. Log your purchase immediately when you fuel up. There's no losing receipts or writing your mileage on a sticky note. Get down the details immediately. And then move on to the job at hand.

No matter where you are, **Zuercher Administration** gives you access to the latest version of your policy manual. Ditch the paper book in the back of your patrol car for a searchable, always current document that is easy to check when questions come up. Your dashboard can alert everyone to changes or new sections. And supervisors can see how many employees actually read it.

Make It Happen.

Get ready for a software solution to help you manage the back office so you can focus on the front office. Contact our sales team for information or a demonstration of **Zuercher Administration**.

Core Features

- Custom Forms
- Custom Fields
- Equipment
- Fleet Management
- Inventory
- Inventory Requests
- Policy Manual
- Purchase Requisitions
- Service Dogs/K-9



“THE POLICY MANUAL FEATURE ENABLES THE CONSTANT CHANGES NEEDED TO POLICY AND PROCEDURES OF THE DEPARTMENT.

THE USER LOG MAKES IT EASY TO VERIFY THAT EACH EMPLOYEE IS UP TO DATE ON THESE CHANGES.”

ASSISTANT CHIEF JERRY HISEK
YANKTON SOUTH DAKOTA
POLICE DEPARTMENT